



AN t-ÚDARÁS UM
CHOSAINT
IASCAIGH MHARA

SEA-FISHERIES
PROTECTION
AUTHORITY

Guidance Document for Export Certificate System

Industry Requirements for Trade with the UK, Processing Statement Application

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1. Introduction

The UK is due to leave the EU at midnight on the 12th April 2019. In the event of an agreement before this date, the transitional arrangement agreed in the Withdrawal Agreement will apply and while formally a Third Country (i.e. a non-EU Member State); EU law will continue to apply during a transitional period. Under a disorderly Brexit scenario, if the Withdrawal Agreement is not ratified and no deal has been agreed by this date, EU law would cease to apply to the UK and regulatory changes will be inevitable, and will be implemented with immediate effect following departure.

While movements of fish and fishery products are largely unrestricted within the EU, exports to the UK post-Brexit will be classed as exports to a Third Country. Although the processes for importing and exporting between the EU and the UK are expected to change after exit day, the details and extent of these changes have yet to be finalised and will be dependent on the outcome of the ongoing negotiations.

2. Export Requirements

If the UK leave the EU without a deal in place, Irish exporters wishing to trade with the UK will be required to provide respective documentation for produce travelling to the UK (this guidance does not include direct landings of Irish vessels in to the UK), for container, air or road freight the following documents will be required;

2.1. Exports of Irish produce

An Irish Catch Certificate will be required for all produce travelling to the UK whether produce is processed or not.

2.2. Exports of produce processed in Ireland originating from other Member States

A copy of the country of origin catch certificate will be required for the respective produce, and an Irish processing statement/Annex IV that covers the processing conducted.

2.3. Exports of produce processed in Ireland originating from Non-EU Countries

A copy of the country of origin catch certificate will be required for the respective produce, and an Irish processing statement/Annex IV that covers the processing conducted.

2.4. Exports of produce not processed in Ireland originating from other Member States

A copy of the country of origin catch certificate will be required that covers the produce being exported and a storage document

2.5. Exports of produce not processed in Ireland originating from Non-EU Countries

A copy of the country of origin catch certificate will be required that covers the produce being exported, with the re-export section of the catch certificate completed, and a storage document.

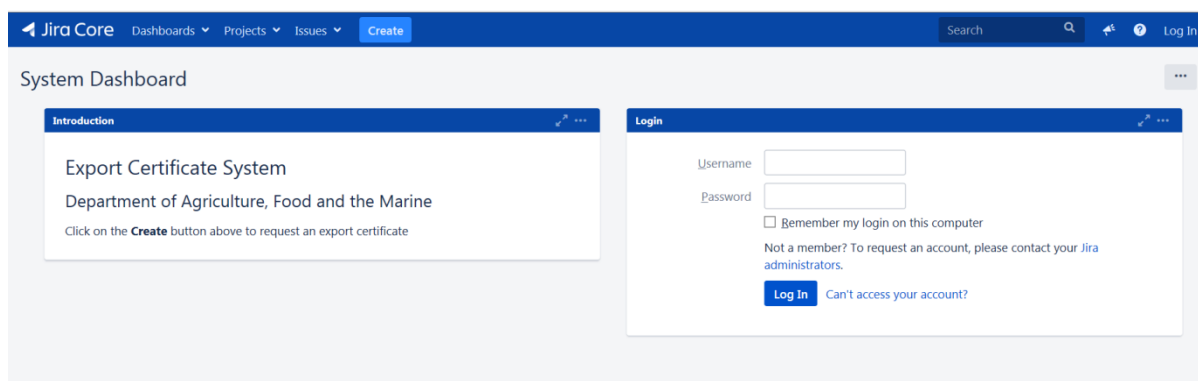
3. Export Certificate System

The Export Certificate System (ECS) is used by exporters, Food Business Operators or agents (referred to as applicants), to acquire Irish catch certificates and Irish Processing statements/Annex IV's for exports, irrespective of destination.

4. Catch Certificate Application Process

4.1. Applicant Process

Access to the login page will be conducted via the following link

The screenshot shows the Jira Core System Dashboard. The top navigation bar includes 'Jira Core', 'Dashboards', 'Projects', 'Issues', and a 'Create' button. A search bar and 'Log In' link are on the right. The main content area is titled 'System Dashboard' and contains two panels. The left panel, 'Introduction', describes the 'Export Certificate System' as part of the 'Department of Agriculture, Food and the Marine' and instructs users to click the 'Create' button to request an export certificate. The right panel, 'Login', features input fields for 'Username' and 'Password', a 'Remember my login on this computer' checkbox, and a 'Log In' button. Below the login button is a link for 'Can't access your account?' and a note for non-members to contact Jira administrators.

On the home page you can login with the details that have been provided to you, if you haven't received login details, you can apply for a catch certificate or an Annex

IV/Processing statement for the produce you are transporting to the UK anonymously with the latter you won't be in a position to track your application.

Click Create to initiate application process.

Create Issue

Project*

Anonymous (ANON) ▼

Issue Type*

Dairy Certificate ▼ ?

Egg Health Certificate

Fishery Catch Certificate

Fishery Processing Statement

Phytosanitary Forestry Certificate

Phytosanitary Plant & Hort Cert...

Phytosanitary Seed Potato Certi...

Phytosanitary Seed Certificate

Summary*

Trader Reference*

Consignor Name*

Consignor Address*

Consignor Tel No

Consignor Email*

Consignee Name*

Name of consignee

☐ Create another

Create



Cancel

Click on Issue type drop down box, so options become available, select Fishery Processing Statement.

4.2. Processing Statement Requirements

After selecting Fishery Processing Statement from drop down box, the following will be displayed;

Create Issue

Project*	 Anonymous (ANON) ▼
Issue Type*	 Fishery Processing Statement ▼ ⓘ
Summary*	<input type="text" value="Fishery Processing Statement on 04 April 2019 09:53:18"/>
Port*	<input type="text" value="None"/> ▼
Processed Fishery Products*	<input type="text"/>
Combined Nomenclature/Product Code*	<input type="text"/>
Exporter Name*	<input type="text"/>
Exporter Business Address*	<input type="text"/>
Exporter Email*	<input type="text"/>
Processing Plant*	<input type="text"/>

☐ Create another

Summary – This is a default entry, no entry required here.

Port – You will need to select the SFPA port that has responsibility for your premises, they will be notified about your application via email.

Processed Fishery Product – A description of the finished product following processing, for example, Breaded Cod Fillets.

Combined Nomenclature/Product Code – This will be the full 8 digit code for the product that has been processed, CN Code information can be found on the SFPA Public website under Information for Exporters.

Exporter Name – Name of the company exporting the product this might not be the processing plant.



Exporter Business Address – Full business address to be included.

Exporter Email – Email address of exporter for correspondence purposes.

Processing Plant Name – The processing plant might not be exporting the product.

SCROLL APPLICATION PAGE DOWN

Create Issue

Processing Plant* Address	<input type="text"/>
Processing Plant* Email	<input type="text"/>
Processing Plant* Approval Number	<input type="text"/>
Health Certificate Number	<input type="text"/>
Health Certificate Date	<input type="text"/> 
Catch Certificate* Number 1	<input type="text"/>
Vessel Name and* Flag 1	<input type="text"/>
Validation Date 1*	<input type="text"/> 
Catch Description 1*	<input type="text"/>
Total Landed Weight* 1	<input type="text"/>

☐ Create another

Processing Plant Address – Full business address of processing plant.

Processing Plant Email – Email address of processing plant for correspondence purposes.

Processing Plant Approval Number – Enter company number here.

Health Certificate Number – Health Certificates will not be required for exports to the UK until further notice.

Health Certificate Date – As above.

Catch Certificate Number 1 – The catch certificate number that is being used for processing is entered here. This cannot be an Irish Catch Certificate, alternative Member State or Non-EU Country only. This number will be found on the catch certificate, typically on the top of front page.

Vessel Name and Flag 1 – This is the catching vessels name and flag that can be found on the catch certificate, typically in Section 2 of the document, the vessels flag will be the same as the origin of the catch certificate.

Validation Date 1 – This is the date the certificate was validated by the competent authority of the catching vessel, typically found under Section 9 or 'Flag State Authority Validation' section of the catch certificate.


Catch Description 1 – This is the description of the product as referred to in Section 3 of the catch certificate, typically Section 3. This will be the pre-processed description.

Total Landed Weight 1 - This is the total weight landed by the catching vessel, found in Section 3 of the catch certificate.

SCROLL APPLICATION PAGE DOWN

Create Issue

Validation Date 1*



Catch Description 1*

Total Landed Weight 1*

(kg)

Catch Processed 1*

(kg)


Processed Fishery Product 1*

[Click to Add Another Catch Cert](#)

Total*


Responsible Person from Processing Plant*

Date*



Place*

Attachment

 Drop files to attach, or [browse](#).

☐ Create another

Create

Cancel

Catch Processed 1 – This is the quantity of the produce used in the processing procedure.

Processed Fishery Product 1 – This is the yield weight achieved following processing..

Hyperlink 'Click to Add Another Catch Certificate' - Processing might have produce from one or more catch certificates included in the consignment. If more than one catch certificate is used, you must click on this link to add the following details for each respective catch certificate;

- Catch Certificate Number

- Vessel Name and Flag
- Validation Date
- Catch Description
- Total Landed Weight
- Catch Processed
- Processed Fishery Product

Each Irish processing Statement can hold information for a maximum of 3 catch certificates, if you are processing produce from more than three, a second processing statement will be required for the one consignment.




Total – This is the accumulated yield weight from the catch certificates used on the processing statement (maximum of 3 weights).

Responsible Person From Processing Plant – The name of the Plant manager or representative that will be signing the Annex IV/Processing Statement.

Date – The date of processing will be entered here.

Place – Premises name and regional/county address.

Attachment – A copy of the catch certificate(s) used for processing must be uploaded here using the browse option, once uploaded, the system will demonstrate as below, with the respective file name you have uploaded.

	IE-SFPA-CTB-2019-00002.pdf	124 kB	×
	IE-SFPA-CTB-2019-00001.pdf	157 kB	×
	IE-SFPA-DMR-2019-00001.pdf	1.59 MB	×

☐ Create another [Create](#)

Review document content and once you are satisfied that it is correct, click on the 'Create' tab; this will push the application to the SFPA Port you have selected as part of the application process.

Upon clicking the create tab, an application reference will be demonstrated on the screen, record this number, you will also receive notification via email of your application.

As part of the process you will need to liaise with your local SFPA Office, upon receipt of your application a review will be conducted by a delegated SFPO. Once review is complete, the processing statement must be signed by a representative of the Processing Plant and validated by the SFPA.

Once validated by the SFPA, the document can be forwarded with the consignment for verification checks to be conducted with the UK competent authorities, as required.