



AN t-ÚDARÁS UM
CHOSAINT
IASCAIGH MHARA

SEA-FISHERIES
PROTECTION
AUTHORITY

GUIDANCE DOCUMENT FOR EXPORT CERTIFICATE SYSTEM

Industry requirements for trade with the UK Catch Certificate Application

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1. Introduction

The UK is due to leave the EU at midnight on the 31st December 2020. Under a disorderly Brexit scenario, if the Withdrawal Agreement is not ratified and no deal has been agreed by this date, EU law would cease to apply to the UK and regulatory changes will be inevitable and will be implemented with immediate effect following departure.

While movements of fish and fishery products are largely unrestricted within the EU, exports to the UK post-Brexit will be classed as exports to a Third Country. Although the processes for importing and exporting between the EU and the UK are expected to change after exit day, the details and extent of these changes have yet to be finalised and will be dependent on the outcome of the ongoing negotiations.

2. Export Requirements

If the UK leave the EU without a deal in place, Irish exporters wishing to trade with the UK will be required to provide respective documentation for produce travelling to the UK (this guidance does not include direct landings of Irish vessels in to the UK), for container, air or road freight the following documents will be required;

2.1. Exports of Irish produce

An Irish Catch Certificate will be required for all produce travelling to the UK whether produce is processed or not.

2.1.1. Exports of produce processed in Ireland originating from other Member States

A copy of the catch certificate for the respective produce, and an Irish processing statement/Annex IV that covers the processing conducted.

2.1.2. Exports of produce processed in Ireland originating from Non-EU Countries

A copy of the catch certificate for the respective produce, and an Irish processing statement/Annex IV that covers the processing conducted.

2.1.3. Exports of produce not processed in Ireland originating from other Member States

A copy of the catch certificate that covers the produce being exported and a storage document

2.1.4. Exports of produce not processed in Ireland originating from Non-EU Countries

A copy of the catch certificate that covers the produce being exported, with the re-export section of the catch certificate completed, and a storage document.

2.2. Export Certificate System (ECS)

The Export Certificate System (ECS) is used by exporters, Food Business Operators or agents (referred to as applicants), to acquire Irish catch certificates and Irish Processing statements/Annex IV's for exports to the UK only. Exports for consignments to other Non-EU countries will be conducting as per existing procedures that are in place.

2.3. Applicant Process

Access to the login page will be conducted via the following links;

There are two means of accessing the ECS, either as an Unregistered User or a Registered User.

2.3.1. Unregistered User Access Screen

This option can be used by anyone requesting certification from the ECS, when using this option, you will be required to complete a CAPTCHA Process

For anonymous users the link is

<https://publicapps.agriculture.gov.ie/ecs-ui/#/captcha>

Please enter text that matches the CAPTCHA image and click Proceed



2.3.2. Registered User Access Screen

For registered external individual users

<https://agfood.agriculture.gov.ie/sso-auth-ui-applicant/#/login>

For registered external partners

<https://agfood.agriculture.gov.ie/sso-auth-ui-partner/#/login>



Login

Enter your username *

Username is required

Please enter the first, third and seventh digits from your PAC

1st * 3rd * 7th *

Enter your password *

Password is case-sensitive

[Forgotten Password?](#)

If you have forgotten your PAC, Password, or are having difficulties logging on, please [contact the HelpDesk](#)

Register

If you have not already registered please press the Register button.

Registration as a Company

If you are registered as a Company with the Department you must download and complete the [SSQ-INTERM1 form](#).

MyGovID

If you have a verified MyGovID account, you can use MyGovID details to sign in.

On the home page you can login with your Username, PAC and Password, that have been provided to you, if you haven't received login details, you can apply for a catch certificate or an Annex IV/Processing statement for the produce you are transporting to the UK as an unregistered user, as the latter you won't be in a position to track your application and details pertaining to you and your company will not be auto loaded at application stage.



Authorised Applications

- [Animal Event Recording System](#)
- [Animal Health Computer System](#)
- [Animal Identification and Movements](#)
- [Beef Data Genomics Programme \(2017 - 2022\)](#)
- [Beef Environmental Efficiency Programme - Suckler \(BEEP-S\)](#)
- [Direct Payments \(BPS/Greening/SPS\)](#)
- [Exceptional Aid Measures](#)
- [Export Certification System](#)
- [Financial Self-Services](#)
- [GLAS](#)

Ag Schemes Customer HelpDesk

Click here to access the Ag Schemes Customer HelpDesk

Change Password

You can change your Password at any time here

My Details

You can update your contact details with the Department here

What will be displayed is a list of Authorised Applications, select 'Export Certificate System' this will bring you to your dashboard. Your dashboard displays, applications made to date and status of same. You will be able to apply for certification or monitor/search for previously made applications.

An Roinn Talmhaíochta, Bia agus Mara
Department of Agriculture, Food and the Marine

Export Certification System

Home Exit PAUL O'SULLIVANE CR00108

Type	Status	Count
Dairy Certificate	Reviewed By Admin	1
Fishery Catch Certificate	Open	1
Fishery Catch Certificate	Approved	1
Fishery Processing Statement	Reviewed By Admin	1

Request Certificate
Select Certificate Type:

Search
Tracking Number:

Click dropdown at Request Certificate and select 'Fishery Catch Certificate' to initiate process.

Export Certification System

MARTIN GRACE ECR000

Count
27
3
5
14
4

Request Certificate
Select Certificate Type

- Dairy Certificate
- Egg Health Certificate
- Fishery Catch Certificate
- Fishery Processing Statement
- Phytosanitary Forestry Certificate
- Phytosanitary Plant & Horticulture Certificate

Search
Tracking Number:

3. Catch Certificate Requirements

An Irish catch certificate can only be validated for Irish produce, caught by Irish registered vessels. After selecting Fishery Catch Certificate from drop down box, the following will be displayed;

Home MARTIN GRACE ECR009

Fishery Catch Certificate

Port *

Attach Schedule *

Documents

Name	Type	Size	Date	Document Category
No documents				

Supporting Documentation

3.1. Catch Certificate application with schedule(s)

Port – You will need to select the SFPA port that has responsibility for your premises, they will be notified about your application via email.

Attach Schedule – A schedule will be required if the export is made up of produce from more than one vessel, or multiple landings from the same vessel, over various dates. A copy of the schedule is available on the public website, under ‘Information for Exporters’, ‘Schedule for catch certificate’.

<https://www.sfpa.ie/What-We-Do/Trade-Market-Access-Support/IUU-Fishing/Information-for-Exporters>

More than one schedule might be required for some consignments. It would be advisable that exporters/processors purchasing fishery produce from suppliers (2nd Sale), would request this information at time of purchase, this will prevent potential delays at application process stage.

If schedule is required select ‘YES’. You as the applicant must complete the required fields of the schedule prior to uploading/attaching schedule to your application.

European Community Catch Certificate - Schedule

Document Number	IE SEAL	PRINT NAME
		SIGNATURE
Date		

NO.	Species	Presentation	Product Code	Date Landed	Consigned Weight (Kg)	Vessel Name	Master Name (Print)	Vessel Registration Number	Licence Number	Landing Port	Catch Areas
1											
2											
3											
4											
5											
6											
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											
17											
18											
19											
20											
21											
22											
23											
24											
25											
26											
27											

If using a schedule, as the applicant, **you are not** required to enter details in the following fields; these are for official use only

- Document Number
- Date
- IE Seal
- Print Name
- Signature

The above are areas for the SFPA to complete when validating the catch certificate, if the above fields are completed, your application will be rejected, as the SFPA will not be in a position to validate the document.

As the applicant **you must complete** the following fields of the schedule prior to uploading document;

Species – This must be the scientific name for the species, the FAO 3-digit code or local colloquial names cannot be used here.

Presentation – A brief description of the product being exported, Tails, Breaded Fillets etc.

Product Code - This will be the full 8-digit code for the product that has been processed (headings 1604 & 1605) or (Chapter 3), CN Code information can be found on the SFPA Public website under Information for Exporters [CN Codes for Fish and Fishery Produce](#)

Date Landed – This will be required for all landings, from each vessel, that the consignment is made up from. If one vessel has conducted multiple landings these must be included as individual entries also. This is required as the landing date is a means of crosschecking and traceability on landings and catch volumes from each trip.

Consignment Weight (Kg) – This is the quantity from each landing that is included in the consignment total.

Vessel Name – Each vessel that has catch incorporated in the consignment must be entered here, there may be more than one entry for the same vessel, if multiple landings have occurred.

Master Name – The master from each trip must be entered here, alternative trips from the same vessel may have alternative masters names.

Vessel Registration Number – The vessels identifying number is entered here

Licence Number – The respective vessels licence number is entered here

Landing Port – The port that the landing took place for the respective vessel trip

Catch Area – The ICES Zone that the catch was recorded in, or FAO 27 is acceptable.

3.1.1. Schedule Upload

Copies of the schedule(s) used, must be uploaded here using the ‘Select File’ option, the ‘Schedule(s) must be accessible from the device the application is being made from, and in pdf format.



Once uploaded, the system will demonstrate as below, with the respective file name you have uploaded.

Documents				
Name	Type	Size	Date	Document Category
No documents				
Supporting Documentation		Select File		
Selected Files				
Queue length: 1				
Name	Size	Actions	Document Category	
Catch Certificate Schedule.pdf	0.049 MB	 Remove	Supporting Documentation	
Submit				

SCROLL APPLICATION PAGE DOWN

‘Catch Est Live Weight’ – This will be the consignment weight, in kilograms, that is being exported to the UK.

Exporter Name – The company name that is submitting the application

Exporter Business Address – Full business address to be included

Exporter Email - Email address of exporter for correspondence purposes

3.1.2. Transport Details

There are three options here, Air Freight, Road Freight and Sea Freight, please select respective field and enter required information.

3.1.2.1. Air Freight

This is for the air travel only; there will be no requirement for detail of transfer from exporting premises to airport

Transport Details	
Transport Details Air Freight	▼
Airway Bill Number	0/100
Departure Airport	0/100
Destination Airport	0/100

3.1.2.2. Road Freight

This section is used when product is travelling from exporter to consignee directly. CMR Number or transport document number can be entered here, if a seal is used on the truck/trailer, detail should be entered, otherwise n/a.

Transport Details	
Transport Details Road Freight	▼
CMR Number	0/100
Truck Registration	0/100
Seal Number	0/100

3.1.2.3. Sea Freight

This section is used for the transfer from Ireland to the UK by ferry only, if consignment is travelling on ferry by Trailer/truck, please enter 'transport/truck details' in 'container number' field, unless its just the container is travelling on trailer.

Transport Details

Transport Details
Sea Freight

Seal Number 0/100

Bill of Lading Number 0/100

Container Number 0/100

Port of Lading 0/100

Port of Discharge 0/100

Carrying Vessel Name 0/100

3.2. Catch Certificate application NO schedule

Port – You will need to select the SFPA port that has responsibility for your premises, they will be notified about your application via email, and will be processing your application.

Attach Schedule – Select No.

Fishery Catch Certificate

Port *

Attach Schedule *

Documents

Name	Type	Size	Date	Document Category
No documents				

Supporting Documentation Select File...

Submit

Fishing Vessel Name – The name of the one vessel, having catch exported

Registration Number – The registration number of the vessel, having catch exported

Flag – Default entry

Home Port – The home port of the vessel, having its catch exported

Call Sign – The call sign of the vessel, having its catch exported.

IMO Number – If issued

Lloyds Number – If issued

Fishing Licence Number – The licence number for the respective vessel

Fishing Licence Expiry Date – Respective licence detail for vessel

Inmarsat Number – If issued

Contact Telephone Number – Applicants number if correspondence is required

Contact Fax Number – If applicable

Contact email – Applicants email address

3.2.1. Description of Product

Description of Product	
Species *	0/100
Product Code *	0/100
Type of Processing Authorised on Board	0/100

Species – The scientific name of all of the species included in the catch certificate, are to be used only. No FAO codes or colloquial names are to be used.

Product Code - Product Code - This will be the full 8 digit code for the product that has been processed (headings 1604 & 1605) or (Chapter 3), CN Code information can be found on the SFPA Public website under Information for Exporters.

Type of Processing – If exporting a product, refer to the presentation of the fish, frozen, filleted, gutted etc.

3.2.2. Catch Details

Catch Area	Landed Date	Catch Est. Live Weight (kg)	Catch Est. Weight to be Landed (kg)	Verified Weight Landed (kg)				
FAO 27	2/11/20	100			Remove			
	<small>Enter date in DD/MM/YY format</small>	<small>2 Nov 2020</small>	<small>Numeric values only</small>	<small>3/10</small>	<small>Numeric values only</small>	<small>0/10</small>	<small>Numeric values only</small>	<small>0/10</small>
Add Catch								

Fishing Licence Expiry Date – Expiration date of applicable licence

Immarsat No – Immarsat number for respective vessel

Contact Tel No – Contact details for respective vessel

Contact Fax No – If available

Contact Email – Email address for respective vessel

Species - This must be the scientific name for the species, the FAO 3digit code or local colloquial names cannot be used here.

Type of Processing – If exporting a product with no additional processing conducted, refer to the presentation of the fish, frozen, filleted, gutted etc.

Catch Area – Drop down, select FAO 27

Landed Date 1 – The date the vessel landed the catch that is being exported

Catch Est Live Weight 1 – The quantity of the species being exported by the respective vessel. If there are more than one species from the same vessel incorporated in the consignment you will have to select 'Click to add another Catch' option. If there are more than 5 species from the one vessel in the consignment you will need to use a 'Catch Certificate Schedule' for your processed consignment.

Catch Est Weight to be Landed 1 – Disregard this field, n/a for a consignment being exported

Verified Weight Landed - Disregard this field, N/A for a consignment being exported

Master of Fishing Vessel Name – Enter Masters name in this field

Master of Fishing Vessel Address – The full address of the vessels master

Exporter Name – Full name of exporting company

Exporter Business Address – Full business address of exporting company

Exporter Email – Email address of exporting company for correspondence address.

Transport Details – See requirements listed above in 'CATCH CERTIFICATE APPLICATION WITH SCHEDULE(S)'

3.3. Document Review and Application

Review document content and once you are satisfied that it is correct, click on the 'Create' tab; this will push the application to the SFPA Port you have selected as part of the application process.

3.3.1. Application Review

Review document content and once you are satisfied that it is correct, click on the 'Submit' tab; this will push the application to the SFPA Port you have selected as part of the application process. Once submitted to the SFPA, you can view the status of application on your dashboard.

Name	Type	Size	Date	Document Category
No documents				

Supporting Documentation

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The application made will be displayed in the 'open' section of the ECS Dashboard



Home Exit PAUL O'SULLIVANECR001

Certificate Requests

Type	Status	Count
Dairy Certificate	Reviewed By Admin	1
Fishery Catch Certificate	Open	3
Fishery Catch Certificate	Approved	6
Fishery Catch Certificate	Rejected	1
Fishery Processing Statement	Open	4

Request Certificate

Select Certificate Type Select Type of Certificate ▾

Search

Tracking Number 0/20 Search

Once your application status changes from 'Open' you will receive notification of same. The application will then move from the 'Open' folder to 'Approved or 'Rejected', as applicable. This will be a result of actions taken by your respective SFPA Office

If your application is rejected, please contact, the SFPA Office that the application has been made to, comments may have been left with your application, in the 'Documents Section' of your application, identifying any potential errors, where the application might need to be altered before being resubmitted for approval.

As part of the process you will need to liaise with your local SFPA Office, the application must be signed by the exporter and then validated/signed by the SFPA before it is finalised.

Once validated by the SFPA, the document can be forwarded with the consignment for verification checks to be conducted, with the UK competent authorities, as/if required.