



Department  
for Environment  
Food & Rural Affairs

For POAO, ABP and HRFNAO only

# GB Traders Webinar

How to Raise an Import Notification on  
The Import of Products, Animals, Food and Feed  
System (IPAFFS)

August 2021



# Content

**This is a walk-through of how to raise an Import Notification on IPAFFS. This webinar will cover notifications for POAO, ABP and HRFNAO commodities only, including:**

- A recap on how to register for IPAFFS
- How to complete a notification for POAO
- How to complete a notification for HRFNAO
- Overview of the IPAFFS Address Book

**This webinar will not:**

- Repeat the content in the new requirement webinars which provide detail on the phased changes

# Agenda

1. Overview of IPAFFS
2. Registration Recap
3. Accessing IPAFFS
4. IPAFFS Demonstration
5. Be Prepared
6. Questions and Answers

# Overview of IPAFFS

**Overview:** The Import of Animals, Food and Feed System – IPAFFS - is Great Britain's National system for the notification of the arrival of SPS goods into GB

- IPAFFS is currently being used to pre-notify the import of Live Animals, Germinal Products, Products of Animal Origin (under safeguard measure) from EU/EEA countries
- From 1 October 2021, all POAO and HRFNAO arriving from EU/EEA countries must also be pre-notified in IPAFFS (please note a full CHED is not required)
- Imports of most marine-caught fish and some shellfish from the EU/EEA must also be pre-notified in IPAFFS, from 1 October 2021
- All notifications must be raised in IPAFFS by the person responsible for the load (e.g. GB Importer), and it must be done in advance of the goods arriving at the point of entry in Great Britain

# Registration Recap

**Overview:** Before you can submit your first pre-notification, you must register for IPAFFS

- The first person to register will automatically be the administrator for the company **and will need to invite other company users to register for them to gain access under one company**
- Each person using IPAFFS must have a Gateway account – please **do not** share accounts
- If you've already registered your business for another Defra Service (e.g. exports), you do not need to re-register for a Government Gateway account
- You can add the IPAFFS link to your Bookmarks for faster access  
<https://import-products-animals-food-feed.service.gov.uk/notification/prd/protected/notifications>

## Sign in using Government Gateway

Government Gateway user ID

This could be up to 12 characters.

Password

Sign in

[Create sign in details](#)

### Problems signing in

[I have forgotten my password](#)

[I have forgotten my Government Gateway user ID](#)

[I have forgotten my Government Gateway user ID and password](#)

# Accessing IPAFFS

- **Overview:** You can add the IPAFFS link to your Bookmarks for faster access <https://import-products-animals-food-feed.service.gov.uk/notification/prd/protected/notifications>

- For the best user experience, we recommend
  - Google Chrome for laptops and desktops
  - Safari or Google Chrome for handheld devices such as mobiles or tablets (some non standard internet browsers may have reduced functionality)
- If errors occur, it is recommended to clear your cache and browser history
- If you have forgotten your password or memorable word, you can reset it online
- You can contact APHA Service Desk if you have a query/issue with system registration, system access or government gateway ID/recovery word

## Sign in using Government Gateway

Government Gateway user ID  
This could be up to 12 characters.

Password

**Sign in**

[Create sign in details](#)

### Problems signing in

[I have forgotten my password](#)

[I have forgotten my Government Gateway user ID](#)

[I have forgotten my Government Gateway user ID and password](#)



# IPAFFS Registration Demonstration



# Be Prepared Now...



## Actions to take now

### Having trouble registering?

APHA Service Desk

- Telephone: 03300 416 999
- Email: [aphaservicedesk@apha.gov.uk](mailto:aphaservicedesk@apha.gov.uk)

Register for the **live** IPAFFS service using the link - [IPAFFS LIVE Environment](#)

You can use the IPAFFS [IPAFFS Training Environment](#) alongside the guidance.

You will need to create another Government Gateway account specifically for this training environment

Start to submit notifications for any POAO and HRFNAO goods that are arriving from the EU from 1 October 2021

There is further IPAFFS guidance available on gov.uk  
<https://www.gov.uk/guidance/import-of-products-animals-food-and-feed-system>

Import Control guidance and IPAFFS guidance material can be found on our [Dropbox](#) microsite

View and sign up to other webinars in the series [here](#)

Start to pre-load your address book (e.g. place of origin, importer, place of destination)

Email [traders@defra.gov.uk](mailto:traders@defra.gov.uk) for any queries relating to the new rules for animal and animal product imports





Department  
for Environment  
Food & Rural Affairs

Please use this time to raise any questions in the chat function  
for our panel to answer



# Thank You

